

ELECTRONIC FUNDS TRANSFER (AUTOMATIC BANK DRAFT) AUTHORIZATION AGREEMENT

CHECKING ACCOUNT & FINANCIAL INSTITUTION INFORMATION

NAME _____

ACCOUNT # _____

FINANCIAL INSTITUTION NAME _____

FINANCIAL INSTITUTION ROUTING #: _____

I (WE) HEREBY AUTHORIZE THE ST. CHARLES PARISH CONSOLIDATED WATERWORKS AND WASTEWATER DISTRICT NUMBER 1 TO INITIATE ENTRIES TO MY (OUR) CHECKING ACCOUNT AT THE FINANCIAL INSTITUTION INDICATED, AND IF NECESSARY, INITIATE ADJUSTMENTS FOR ANY TRANSACTIONS CREDITED IN ERROR. THIS AUTHORITY WILL REMAIN IN EFFECT UNTIL THE WATERWORKS IS NOTIFIED BY ME (US) IN WRITING TO CANCEL OR CHANGE IT IN SUCH TIME AS TO AFFORD THE WATERWORKS AND THE FINANCIAL INSTITUTION A REASONABLE OPPORTUNITY TO ACT ON IT.

(SIGNATURE)

(DATE)

(BOTH SIGNATURES IF REQUIRED)

(DATE)

ST. CHARLES PARISH DEPARTMENT OF WATERWORKS P.O. BOX 108, LULING, LOUISIANA 70070

UTILITY BILL ACCOUNT INFORMATION

NAME _____

ADDRESS _____

CITY, STATE, ZIP _____

ACCOUNT # _____

SIGNATURE _____

(IF DIFFERENT THAN BANK ACCOUNT HOLDER)

**THIS FORM MUST BE ACCOMPANIED BY:
A VOIDED CHECK OR PRE-PRINTED DEPOSIT SLIP
CORPORATE RESOLUTION (if corporation)**

ADDITIONAL FEES SHALL BE CHARGED FOR ALL RETURNED DRAFTS, AND A NOTICE WILL BE DELIVERED TO LOCATION OF SERVICE INDICATING THE AMOUNT, DATE, AND TERMS OF PAYMENT TO PREVENT DISCONNECTION OF SERVICE. WE RESERVE THE RIGHT TO CANCEL DIRECT DRAFTING AFTER THREE RETURNED DRAFTS.

INTERNAL USE ONLY:

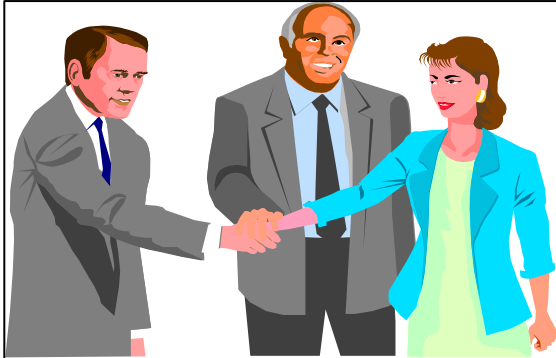
DATE PRE-NOTED: _____

INITIALS: _____

DATE ACTIVATED: _____

INITIALS: _____

**ST. CHARLES PARISH
DEPARTMENT OF WATERWORKS
WANTS TO SAVE YOU
TIME
ENERGY &
MONEY**



**WELCOME TO
AUTOMATIC
BANK DRAFTING**

Automatic drafting is an easy, hassle free way to pay your utility bill. The service lets you pay your bill automatically through your checking account. It saves you from worrying about late payments and the cost of a stamp each month.

Fill out the authorization form with both your utility bill account and checking account information. Mail or bring the form to our office accompanied by a voided check or pre-printed deposit slip.

Any balance due on your utility bill should be paid prior to the start up of bank drafting. If the balance is not paid, the first draft will deduct the entire amount owed on your utility account. Your checking account will be drafted on the due date indicated on your bill.

If additional information is needed, please call our customer service department at 783-5111.